



## **PARKS AND RECREATION COMMISSION**

Mel Pincus, 1<sup>st</sup> District  
Marico C. Enriquez, 2<sup>nd</sup> District  
Bern Smith, 3<sup>rd</sup> District  
Marian Vanden Bosch, 4<sup>th</sup> District  
Michael J. Cooney, 5<sup>th</sup> District

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Brenda Bennett, Clerk  
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[www.sanmateocountyparks.org](http://www.sanmateocountyparks.org)

**Parks and Recreation Commission Meeting**  
**Thursday, February 5, 2009**  
**2:30 p.m.**  
**San Mateo County Board of Supervisors' Chambers**  
**400 County Center**  
**Redwood City, CA 94063**

### **MINUTES**

#### **1. Pledge of Allegiance**

Chair Smith called the meeting to order at 2:30 p.m.

#### **2. Roll Call**

Commissioners: Cooney (Vice Chair), Enriquez, Pincus, Smith (Chair), Vanden Bosch

Staff: Bennett, Harris, Herzberg, Holland, Lockman, Moore, Schoof

#### **3. Oral Communications**

None.

#### **4. Agenda Amendments**

None.

#### **5. Consideration of the Minutes of the Parks and Recreation Commission**

A. Regular Meeting of January 15, 2009

Commission Action: M/S Vanden Bosch/Cooney to approve the minutes of January 15, 2009 as submitted.

Motion carried 5-0.

#### **6. Correspondence and Presentations**

None.

## **7. Director's Report**

Director Holland reported attending an ABAG conference on economic trends. He said that staff would meet with the County Manager's Office the first week of March on a preliminary 2009/2010 budget. Commissioner Pincus asked if the Department had received budget targets. Director Holland said that one budget target was a reduction of \$150,000, which meant any hiring would be restricted. He said the preliminary budget meeting would identify the targets for the Department.

## **8. Commission Action Items**

### **A. Review and Approve the 2009 Work Program**

Director Holland said the 2009 Work Program contained staff's expectations of the projects and programs that would be coming before the Commission. He said there might be others and some might be delayed. He said ideally each Commissioner could serve as a liaison for at least two programs/projects based on either interest or the locale.

Commissioner Enriquez asked what the priority issues were for the Commission. Director Holland said he would get the Department's strategic plan to the Commissioners as well as information on the project priorities and budget outlook. Commissioner Cooney said he was interested in human resources and budget management. Commissioner Enriquez indicated his interest in updating planning projects. Chair Smith expressed concern about creating extra layers of work. He indicated that there is a great need for ecological leadership in managing public lands. Commissioner Pincus said he would like to support efforts in building a strong customer-service based organization. He said that the Commissioners should make efforts to meet with respective Supervisors on a regular basis. He expressed concern that not enough publicity to bay cleanups on the annual California Coastal Cleanup day. Director Holland noted that a parks-led effort was made at Coyote Point two years prior as part of the coastal cleanup as well as at surfer's beach. Recognized by the Chair, Julia Bott, Executive Director, San Mateo County Parks and Recreation Foundation, said that the this year would be the 25<sup>th</sup> coastal cleanup sponsored by the Coastal Commission and that local agencies historically have stressed bayside cleanup.

Commission Action: M/S Cooney/Vanden Bosch to accept the recommendations in the proposed 2009 Commission Work Plan.

Motion carried 5-0.

Commission Action: M/S Cooney/Pincus to approve the 2009 Commission Work Plan.

Motion carried 5-0.

## **9. Operations and Maintenance Activities**

### **A. Superintendent's Report**

Superintendent Moore reported that the Supervising Rangers were pre-planning measures to counter expected water reductions. He said there was the potential for a need to close some of the campsites at Memorial Park because of the lowness of the water in the Pescadero Creek. Commissioner Cooney suggested that they might design a draft with a manhole rather than pump directly from the creek. Superintendent Moore thanked Commissioner Cooney for the suggestion. He said that the problem was really no ground water to access. Commissioner Pincus suggested using the website to provide advance notice to campers of the potential need for some campsite closures. Superintendent Moore said that Administrative Services Manager Medina was taking that action. Chair Smith asked about turf management and water shortages. Superintendent Moore said Maintenance Superintendent Kang and his staff were installed moisture sensors to regulate irrigation in open lawn areas. Commissioner Pincus asked about the opening of the Meadow View Playground at Junipero Serra Park. Superintendent Lockman said there were very minor details that needed to be finished but which had to occur before the playground opened. Commissioner Pincus suggested that Supervisor Church be invited to attend the opening and that a press release on the event be done.

## **10. Support Services**

### **A. Planning Activities – Senior Park Planner**

Planner Herzberg noted he had no additional remarks to add to the written report. Commissioner Cooney said at one point there had been a discussion about a performing arts center at the Coyote Point Recreation Area. Director Holland said the major impetus had been made by the then Director of Broadway by the Bay, and that impetus left with that Director when he relocated for other employment.

### **B. Volunteer Programs - Coordinator**

#### **1. Volunteer Program Assessment and Plan Design**

Volunteer Program Coordinator Schoof made a PowerPoint presentation to the Commission related to a volunteer program assessment and plan design.

Commissioner Pincus asked about the potential for a Friends group for Junipero Serra Park. Ms. Schoof said that developing a Friends group required identifying those who use the park and potential groups to take on a Friends role. She said that it took considerable efforts to get the momentum to get such a group and consistent and continuing efforts to retain and increase volunteer members. Commissioner Enriquez said that there had to be efforts to get schools and other community groups involved in volunteerism. Ms. Schoof said that the Department has a good relationship with some of the high schools and the goal was to develop a strong core partnership.

Commissioner Enriquez suggested working with school administrators toward student involvement in the parks.

## **11. Friends and Subcommittees**

### **A. Parks Foundation**

Executive Director Bott reported that the January 31 event was cancelled, but that the February 7 tide pool walk and reception would occur. She said Janine and John Miller would open their home for the reception.

## **12. Commissioner Reports**

Commissioner Enriquez said he was welcomed by Supervisor Carole Groom, who was appointed by the Board of Supervisors to finish Assemblyman Hill's term on the Board.

Commissioner Smith said he attended workshop on risk management related to trails.

## **ADJOURNMENT**

The meeting adjourned at 3:50 p.m.